



REGULAR MEETING  
OF THE  
**BOARD OF PUBLIC UTILITIES**

May 20, 2005  
8:15 a.m.

***ART PICK COUNCIL CHAMBER, CITY HALL***

3900 Main Street (at Tenth & Main Streets)  
Riverside, California

**Mission Statement:**

*The City of Riverside Public Utilities Department is  
committed to the highest quality water and electric services  
at the lowest possible rates to benefit the community.*

**PLEDGE OF ALLEGIANCE TO THE FLAG**

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

**MINUTES**

- (1) Approval of the regular meeting minutes from the Board of Public Utilities meeting held on May 6, 2005.

**CITIZENS PARTICIPATION**

If you would like to speak regarding a matter not on the printed Agenda, please come forward and stand until recognized by the Chair.

**COMMITTEE REPORTS**

ELECTRIC COMMITTEE REPORT – The Electric Committee meeting scheduled on May 11, 2005 was cancelled.

**PLEASE NOTE:**

*The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at (951) 826-5269 or TDD at (951) 826-2515 at least 48 hours before the meeting, if possible.*

## **CONSENT CALENDAR** - (Items 2 to 4)

Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it will be considered by the Board in separate action.

That the Board of Public Utilities:

## **ELECTRIC ITEMS**

(2) **12 kV UNDERGROUND LINE EXTENSION  
WORK ORDER 644139**

Approve the estimated capital expenditure of \$175,000 to install underground primary line extensions and services to 123 Single Family Residences (Tract 31801) located at Martin Luther King Boulevard, Ottawa Avenue, and Chicago Avenue.

*Funds are budgeted and available for this project in the Distribution Line Extensions account and Major Tract Distribution account and will be predominantly reimbursed by the developer.*

## **WATER ITEMS**

(3) **ACQUISITION OF FIVE EASEMENTS FOR THE WATERMAN AVENUE  
PIPELINE IMPROVEMENT PROJECT – WESTERLY OF WATERMAN  
AVENUE BETWEEN MILL AND VALLEY STREETS IN SAN BERNARDINO**

1. Approve and recommend that the City Council approve and set the just compensation for the acquisition of the easements at \$112,425, the appraised value, and authorize staff to make the necessary offers to the four property owners; and
2. Approve and recommend that the City Council authorize the City Manager, or his designee, to execute the documents necessary to conclude the transactions.

(Info attached)

## **OTHER ITEMS**

(4) **BI-ANNUAL PROGRESS REPORT REGARDING AMIES COMMUNICATIONS  
SCOPE OF WORK ACCOMPLISHMENTS FROM NOVEMBER 2004 – APRIL  
2005**

Receive this update and provide any comments or concerns related to the first six months of contract execution.

(Info attached)

## **DISCUSSION CALENDAR**

(5) **SECOND AMENDMENT TO UTILITY AGREEMENT NO. 19755**

That the Board of Public Utilities approve and recommend that the City Council:

1. Approve the second amendment to Utility Agreement No. 19755 with Caltrans for the relocation of Riverside Public Utilities water facilities increasing the amount of Utility Agreement No. 19755 to \$8,294,000;
2. Authorize the increase in appropriations in the amount of \$1,176,500 to the Caltrans Relocation Account No. 6230000-470790;
3. Authorize the increase in estimated revenues in the amount of \$1,176,500 to Account No. 0000520-375023; and
4. Authorize the City Manager, or his designee, to execute the necessary documents.

(Info attached)

Presentation Time = 5 min.

(6) **ADOPT A METER READING STRATEGY FOR RESIDENTIAL ACCOUNTS THAT INCLUDES SCHEDULED ESTIMATED BILLS AS AN INTERIM SOLUTION TO FIELD SERVICES PERSONNEL SHORTAGE AND RECOMMEND APPROVAL OF ADDITIONAL TWO METER READERS FOR FISCAL YEAR 2005-06**

That the board of Public Utilities approve estimating a portion of residential accounts each month as an interim solution while two additional meter reader positions are approved, hired, and trained.

(Info attached)

Presentation Time = 15 min.

(7) **ECONOMIC DEVELOPMENT RATE BENEFITS PRESENTATION**

That the Board of Public Utilities receive and file this presentation.

Presentation Time = 10 min.

(8) **WATER CONSERVATION AND RECLAMATION SURCHARGE**

That the Board of Public Utilities approve and recommend that the City Council adopt the Water Conservation Program long-term strategy:

(Info attached)

Presentation Time = 15 min.

(9) COMMITTEE COMPOSITION AND ESTABLISHMENT OF THE PROPERTY COMMITTEE AS A PERMANENT STANDING COMMITTEE OF THE BOARD OF PUBLIC UTILITIES

That the Board of Public Utilities:

1. Approve to continue the practice to have three committee members; and
2. Approve to establish a permanent standing Property Committee.

(Info attached)

Presentation Time = 10 min.
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**DIRECTOR'S REPORT**

- (A) Resources Update
- (B) Monthly Update of Goals
- (C) Open and Closed Work Orders – April 2005
- (D) Monthly Benchmark Report Cards – April 2005
- (E) Water Highlights – April 2005
- (F) Rolling Calendar Outlining Future Utility Projects as of May 13, 2005
- (G) City Council Agendas – May 10, 2005 and May 17, 2005

**SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS**

**CLOSED SESSION**

*The Board of Public Utilities will move the meeting to the Board Room to discuss Items 10 and 11 listed below:*

**CONFERENCE WITH LEGAL COUNSEL**

- (10) Conference with Real Property Negotiators Government Code §54956.8  
Property: 3460 Orange Street, Riverside  
City Negotiator: David H. Wright  
Negotiating Parties: Robert Norton  
Under negotiation: Price and terms of payment
- (11) Conference with Legal Counsel – Anticipated Litigation Government Code §54956.9 (b) (One Case).

**UPCOMING MEETINGS**

Water Committee Meeting

***Friday, May 20, 2005  
Art Pick Council Chamber Board  
Room, City Hall **immediately  
following the Board of Public  
Utilities Meeting.*****

Finance/Marketing Committee Meeting

**Friday**, May 27, 2005  
Riverside Public Utilities,  
4th Floor Large Conference Room,  
City Hall at **8:00 a.m.**

Board of Public Utilities Meeting

**Friday**, June 3, 2005  
Utilities Plaza Conference Room  
3460 Orange Street (at Fifth and  
Orange Streets)  
at **8:15 a.m.**

Electric Committee Meeting

**Wednesday**, June 8, 2005  
Riverside Public Utilities,  
4<sup>th</sup> Floor Large Conference Room,  
City Hall at 4:00 p.m.

Public Hearing

**Wednesday**, July 13, 2005  
Art Pick Council Chamber, City Hall,  
at **6:30 p.m.**